

Direct Health Group

JOB DESCRIPTION



Job Title: Care & Support Worker

Reports to: Care Co-ordinator

Scope of Appointment:

To provide a wide range of support and opportunities, in order to maintain and promote independence of Service Users within their own homes.

Principal Accountabilities:

- To assist with personal care. Duties will include assistance with washing, toileting, shaving, dental hygiene, bathing, dressing, eating. Also changing of incontinence products, maintenance of catheter equipment, emptying commodes, disposing of soiled items by appropriate method.
 - To assist with domestic duties. Duties will include cleaning, cooking and washing.
 - Provide general support to the Service User as part of a caring team, liaising with other services as necessary.
 - To contribute to a daily log of care. This will be kept at the Service User's home.
 - To contribute to a Service User's assessment and review processes, with a view to providing an objective evaluation of the individual's care needs, attending meetings and reviews as required.
 - To attend any training courses and activities considered appropriate to your appointment and which will assist you in carrying out your duties.
 - To ensure the health and welfare of Service Users.
 - To feed back any concerns to your line manager about individual Service Users or any difficulties you may be having.
 - To encourage and enable Service Users to achieve and maintain maximum independence.
 - To work within Direct Health Group's policies, procedures, handbook and code of conduct including the National Minimum Standards and GSCC Codes of Practice.
 - To deliver person centred care.
 - To fully participate in team meetings, supervisions, appraisals and other meetings set up to review your achievements.
 - To undertake such other duties as may be required from time to time commensurate with the level of the post.
 - To participate in ensuring consistent standards of confidentiality are upheld.
 - To comply with all decisions, policies and standing orders of the Company and any relevant statutory requirements, including Equal Opportunities legislation, the Health and Safety at Work Act and Data Protection Act.
-

Experience, Qualifications and Skills:

- | | |
|--|-----------|
| ▪ Good communication skills – written and oral | Essential |
| ▪ Good interpersonal skills | Desirable |
| ▪ Experience in care provision | Desirable |

Direct Health Group

JOB DESCRIPTION



Job Title: Care & Support Worker

Reports to: Care Co-ordinator

- | | |
|---|-----------|
| ▪ Manual Handling training | Desirable |
| ▪ Good observation skills | Essential |
| ▪ NVQ 2 or willingness to train in NVQ2 or equivalent | Essential |
| ▪ Own Transport | Desirable |
-

Person Specification:

- Ability to work with Service Users in a caring manner that ensures dignity and respects the right of the Service User to be independent.
 - Ability to understand and follow instruction and policies.
 - Able to complete simple messages and forms in clear understandable writing.
 - Able to take part in training.
 - Able to work on own and as part of a team.
 - Able to use initiative and plan workload.
 - Willingness to learn.
 - Good understanding of the complex needs of older people receiving care services.
 - Practical understanding of equality issues in delivering care services.
 - Good command of spoken English.
 - Presentable to Service Users
 - Good General Health
 - Supports the values of person centred working and promotion of independent living.
-